

PEL136: ADVANCED COMMUNICATION SKILLS-II

L:1 T:0 P:3 Credits: 3

Course Outcomes: Through this course students should be able to

- CO1 :: recall and apply appropriate vocabulary, intonation patterns, and styles of connected discourse in individual and group tasks related to listening, reading, speaking, and writing tasks
- CO2 :: understand the unique qualities of professional writing style and apply effective listening and reading strategies to enhance comprehension
- CO3 :: analyze and identify grammatical errors or inconsistencies in written and spoken texts to be utilized in personal and professional contexts
- CO4 :: evaluate individual speaking and listening performance to identify areas for improvement in pronunciation, fluency, perception, and interpretation
- CO5 :: produce well-structured spoken and reading responses that demonstrate comprehension, synthesis, and application of language skills for lifelong learning
- CO6 :: compose different types of written compositions using appropriate grammar, vocabulary, and style

Language Skills

Listening: multiple choice questions, subjective questions, note taking, expressing stance, filling in the blanks, matching the statements, correcting the order, completing the chart

Speaking: role plays, individual presentations, storytelling, case studies based problem-solving discussions, simulations, group discussions, debates, techniques to generate points in a group discussion (SPELT, VAP, PROs/CONs)

Reading: read and recall, subjective questions, matching statements with authors, word meaning, multiple choice questions, answering true, false, and not given questions, matching paragraphs with summary, fill in the blanks, finding a title, matching the word with the correct definition, fact or opinion-based questions

Writing: paragraph writing, message writing, e-mail writing, story writing, critical review writing, website post writing, taking notes, writing biography, essay writing, personal statement writing, CV writing and Portfolio making, format and techniques to design general and specialized CV

Associated Language Skills

Grammar: simple and continuous tenses, perfect and non-perfect tenses, adverb collocations and adjectives, verb patterns and infinitives and/or -ing, modal auxiliary verbs, missing words out, reduced infinitives, negative inversion, emphatic structures, verb+preposition combinations, mixed conditionals, relatives and participles, discourse markers, connectors, passive construction and reporting, future forms, linking words

Vocabulary: synonyms and antonyms, phrasal verbs, describing trends, idiomatic collocations, vocabulary in context, homonyms, homophones, homographs, verb phrases, compound nouns, metaphorical language

Practical: listening to a conversation about a school reunion, biography, a radio discussion about economic growth, listening based on witnessing a crime, a real-life story, listening to a radio documentary about the role and social evolution of the smile, gender roles, facts about the human body and health, reading article, extract, the profile of Chuck Feeney, reading about lasting legacies, job descriptions, reading an article about exploring the 'function inflation of modern appliances', life-changing experiences, writing about introducing yourself, narrative writing, report writing, formal e-mail writing, informal letter writing, writing an online product review, writing a biography, speaking about stereotypes, word stress, syllable and intonation, sounds, describing trends, telling a horror story, presenting a news bulletin

Text Book:

1. 5th EDITION HEADWAY ADVANCED STUDENT'S BOOK by LIZ & JOHN SOARS, PAUL HANCOCK (OXFORD UNIVERSITY PRESS)

References:

1. ENGLISH GRAMMAR IN USE by RAYMOND MURPHY, CAMBRIDGE UNIVERSITY PRESS
2. 11th EDITION OXFORD ADVANCED LEARNER'S DICTIONARY